

# Internal Auditing Conference

The Ritz-Carlton • Dallas, Texas • October 4 - 7, 2009

## Registration Form

Please fax to 202.220.0830.

**Registration Questions?** Contact Suzanne George at 202.220.0820 or [sgeorge@fmi.org](mailto:sgeorge@fmi.org).

**Program Questions?** Contact Aileen Dullaghan Munster at 202.220.0704 or [amunster@fmi.org](mailto:amunster@fmi.org).

**To Register Online:** go to [www.fmi.org/events/](http://www.fmi.org/events/), select Internal Auditing Conference, click on "register online" and follow the instructions.

Please fill out all the information below. Duplicate this form for additional registrants.

### Registrant

☐ Mr ☐ Ms Last \_\_\_\_\_ First \_\_\_\_\_

Title \_\_\_\_\_ Badge Name \_\_\_\_\_

Company \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

☐ Companion Name (no fee) \_\_\_\_\_

Confirm to (if different from above) \_\_\_\_\_

Name \_\_\_\_\_ E-mail \_\_\_\_\_

**Registration Fee:** To qualify for FMI Member rates, participants must be an employee of an FMI Member company. An FMI Member is a retailer or wholesaler paying annual dues to FMI. An Associate Member is a supplier company paying annual associate membership dues to FMI. All others are Non-Members.

**Retailer/Wholesaler Member:** ☐ \$795.00 per person ☐ \$745.00 per person if 3 or more attend from the same FMI Member Company

**Associate Member:** ☐ \$1,125.00 per person

**Non-Member:** ☐ \$1,350.00 per person

### Payment Information:

Enclosed is my check in the amount of \$ \_\_\_\_\_. If paying by check, mail this form with payment to Food Marketing Institute, P. O. Box 758870, Lockbox 758870, Baltimore, MD 21275-8870; Reference No. 3600-004-0210

Please charge \$ \_\_\_\_\_ to my: ☐ Visa ☐ MasterCard ☐ American Express

Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Card Holder Name (please print) \_\_\_\_\_

Card Holder Signature (must sign to be valid) \_\_\_\_\_

**Fax this form with payment to Food Marketing Institute at 202.220.0830.**

### Cancellation:

Please notify registrar in writing to [sgeorge@fmi.org](mailto:sgeorge@fmi.org) or fax to 202.220.0830. A full refund is granted when a cancellation is received prior to September 18, 2009. A 60% refund is granted if cancellation is received by September 25, 2009. **No refund if notification is received after September 26, 2009.**

### Hotel Information:

Please make all room reservations directly with The Ritz-Carlton at 1.800.960.7082 by September 11, 2009.



FMI is committed to participation in its programs by persons with disabilities.

☐ Please check if you need accommodations.

Please specify: \_\_\_\_\_

FMI Use Only:

Batch Date: \_\_\_\_\_ Amount Received: \_\_\_\_\_ Check # \_\_\_\_\_

Account No.: 3600-004-0210

The Ritz-Carlton, Dallas, Texas  
October 4 - 7, 2009

# Internal Auditing Conference

Auditing in a Recession

## Conference Registration

Mail this form with payment to: FMI Education, P.O. Box 758870, Lockbox #758870, Baltimore, MD 21275-8870 or fax (credit card only) to 202.220.0830. If you have registration questions, contact Suzanne George at 202.220.0820 or [sgeorge@fmi.org](mailto:sgeorge@fmi.org). Conference content questions can be directed to Aileen Dullaghan Munster at 202.220.0704 or [amunster@fmi.org](mailto:amunster@fmi.org). To register online, go to [www.fmi.org/events/](http://www.fmi.org/events/) select Internal Auditing Conference, then "register online" and follow instructions.

## Registration Fee

Fee includes meeting materials, continental breakfasts, coffee breaks, lunches and receptions. Fee does not include hotel accommodations or airfare. NOTE: to qualify for FMI member rates, participant must be an employee of an FMI member company. Please remember, an FMI member is either a retailer or wholesaler paying annual dues to FMI. An associate member is a supplier company paying annual associate member dues to FMI. All others are non-members. Walk-in registrants must present payment of the registration fee in form of cash, company check or credit card.

RETAILER/WHOLESALE MEMBER COSTS: \$795 per person; \$745 per person if three or more (paid) attend from the same member company

ASSOCIATE MEMBER COSTS: \$1,125 per person

NON-MEMBER COSTS: \$1,350 per person

## Cancellations/Refunds

General Cancellation Policy: 100% if cancellation is received by COB September 18, 2009; 60% if received by COB September 25, 2009. NO REFUND IF NOTIFICATION IS RECEIVED AFTER SEPTEMBER 25, 2009. IF REGISTRATION IS NOT CANCELLED BEFORE START OF MEETING, REGISTRANT WILL BE RESPONSIBLE FOR PAYING FULL REGISTRATION FEE.

## CPE Credits

The Food Marketing Institute is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN 37219-2417. Website: [www.nasba.org](http://www.nasba.org)

The 2009 Internal Auditing Conference is a "group-live" event at the advanced course level and no advanced preparation is required. Prerequisites: Previous experience in Supermarket Auditing procedures. Attendance at the entire conference earns a total of 22.5 CPE credits. 7.0 CPE credits in the Management Advisory Services Field of Study and 15.5 CPE credits in the Auditing Field of Study. For more information regarding administrative policies such as complaints and refunds, please contact Suzanne George ([sgeorge@fmi.org](mailto:sgeorge@fmi.org) or 202.220.0820).

## Hotel Information

Please make all room reservations directly with The Ritz-Carlton 1.800.960.7082. FMI has reserved a block of rooms for Internal Auditing Conference attendees. Please reserve your room by September 11 and mention FMI. The group rate is \$189. The Ritz-Carlton is located at 2121 McKinney Ave., Dallas, Texas 75201.

## Attire

Casual attire is suggested for all activities. For the comfort of all attendees, the meeting rooms are smoke free.